

國立中正大學 114 學年度第 1 學期

新生註冊程序表 **外國學生專用**

2025 Fall Semester

International Student Registration Form

系所名稱 Department		學號 Student ID No.	
姓名 Name		性別 Sex	☐ 男 M ☐ 女 F
	(in Chinese)		

單位核章	項目 Items
國際事務處 Office of International Affairs	International Student Degree Verification at OIA ☐ 外國學生學歷證明文件與申請入學送審查之資料相符。 Verified documents should be consistent with the documents you submitted for application. ☐ 外國學生學歷文件於申請入學時已完成學歷採認。 Degree recognition completed by OIA based on the diploma and transcript. ☐ 持外國學歷者，其學歷證明文件及成績單已經我國駐外單位驗證核章，中英文以外語言，已附中文或英文譯本，譯本亦有我國駐外單位驗證章。 For students with foreign degrees, the diploma and transcript need to be verified by an overseas Taiwanese Representative Office. When the original diploma and transcript are written in a language other than Chinese or English, the English or Chinese translation are required and need to be verified with official stamps by the Taiwanese Representative Office. 學生中文姓名: _____

教學組報到

Registration

Location: Division of Curriculum and Instruction

1st Floor of the East wing of Administrative Building 行政大樓東棟 1 樓教學組

Date: Starting from Friday, September 5, 2025

Time: On working days, 9:00–11:00 AM and 2:00–4:00 PM

Please first take a queue number from outside the office and enter the counter area in numerical order.

Required Documents :

1. Please submit one photocopy of each of the following original documents: a valid **passport**, **graduation certificate**, and **academic transcript**.
Applicants with foreign academic credentials must first have their documents verified by the Office of International Affairs.
2. Submit your “**Student Personal Information Form**” printed from Student Academic Record Entry System.
*Personal information completed with a clear headshot photo. A photocopy of your passport pasted on the back side of the form.

教學組:

*本表併同學生學歷證明由教學組留存。